

# VASSAR

# SOPHOMORE CAREER CONNECTIONS

Linking the Liberal Arts to the World of Work

**JANUARY 12-14, 2024** 

## **About Sophomore Career Connections**

Vassar's Center for Career Education (CCE) and Office of Advancement are delighted to welcome you to Vassar's tenth annual *Sophomore Career Connections*, a program of networking and professional self-discovery. More than 600 unique alum and parent mentors and over 2000 students have participated in this award-winning program over the past ten years.

Vassar's Sophomore Career Connections is designed to introduce second-year students to the vast array of career options available to liberal arts graduates. Drawing on the expertise of one of Vassar's very best career resources—our alum and parent mentors—we hope to help students complement their liberal arts education with industry-specific knowledge, tap into the extensive Vassar network, and focus on their professional development in a supportive environment. Making these connections will serve sophomores well as they begin to consider not only summer internship options, but also life beyond Vassar.

We extend our sincere thanks to the 100+ alum and parent mentors who have generously offered their time to mentor 250+ students and lead 18 industry-specific industry panels over the course of the weekend. It is our hope that the mentors will also enjoy this opportunity to impart their advice and expertise, and make new connections of their own. Sophomore Career Connections is made possible by the generous support of Carol Ostrow '77, P'09,'15 and Michael Graff P'09,'15.





Sophomore Career Connections is planned and organized by the Center for Career Education (CCE) and the Office of Advancement at Vassar College.

# KEYNOTE SPEAKER

#### ILYSE HOGUE '91

Ilyse Hogue '91 (she/her), the former President and CEO of NARAL Pro-Choice America, is a longtime activist, political strategist, and writer. She currently serves as a Senior Fellow at New America, a Washingtonbased think tank dedicated to realizing the promise of America in an era of rapid technological and social change. She's also a Senior Adviser to Rewiring America, where she offers counsel on how to leverage the clean energy transformation into a movement for civic renewal.

Trained as an ecologist, Ilyse has put those skills to use in understanding and leveraging systems of power: social movementsboth left and right—as well as systems of governance and politics. Her career has spanned issues, diving into opportunities for and barriers to collective and societal progress. As a trained scientist, she has always taken a data-driven and researchgrounded orientation to effective strategies to advance social change, honing those skills in her time as a leader at MoveOn.org, where she led the communications and advocacy efforts for the 6-million-plus member organization. Ilyse has also served as Senior Advisor to Media Matters for America, where she grew a sharp instinct for how narratives move through the information ecosystem before co-founding a Super PAC designed to expose and counter dark money in politics. Ilyse spent close to a decade as President and CEO of NARAL Pro-Choice America (now Reproductive Freedom for All). Under her tenure, the organization tripled in size. She designed and led initiatives to raise the salience of reproductive freedom in



political and cultural discourse, dissecting and leveraging how to undercut its potency as a rallying cry for authoritarian forces. Her work resulted in a deep understanding of how embedded gender norms undergird so much of the current social friction.

Ilyse is the author of *The Lie That Binds*, a bestselling book about how gender was weaponized in service of an anti-democratic agenda in post-World War II America, and she is producing a podcast by the same name. Her work has been published in Newsweek, the Guardian, USA Today, Democracy: Journal of Ideas, the Nation, Harper's Bazaar, and Teen Voque. She's been a regular guest on cable news, including MSNBC, CNN, and Fox News. Hogue has most recently been at Purpose Campaigns, a global evidence-driven strategy firm, where her focus was on rising authoritarianism around the world and different strategies employed by communities and nationstates to combat the trend. When she's not obsessing over thorny issues of democracy, power, and purpose, she is collecting rescue animals and coaching her kids' soccer team. Ilyse lives in Washington, DC.

## KEYNOTE SPEAKER

FRIDAY, JANUARY 12

# Complexity and Curiosity as Building Blocks for a Better World

featuring Ilyse Hogue '91

A classic liberal arts education, like Vassar offers, is not designed to predetermine your path in life. In fact, many—like myself—seek out liberal arts education for the purpose of transcending a myopic view of destiny that can result from our upbringings, societal expectations, and so on. Still, with today's challenging global turmoil, a liberal arts education can feel like a luxury, or even an indulgence. How can we utilize this time we have at Vassar to make a meaningful impact once we leave?

As it turns out, the very skills you learn through liberal arts education are the ones that the world most needs right now. From war to climate change to economic and racial inequality, students today are entering a world that feels fraught with adversity and peril. In times of high stress, we also experience high polarization where people's positions harden and move further to the extremes. However, this is also the

time when we most need to challenge our own assumptions and seek to learn more than we seek to answer.

Studies show that curiosity creates healthier individuals and more robust learning environments. But what if curiosity is also the key to democracies surviving and thriving? Navigating thorny problems and seeking solutions toward progress requires complex thinking, not pat answers. Complex thinking is not possible without a posture of curiosity. The liberal arts education at its best forms minds that carry curiosity and complexity into a plethora of roles that shape the world that comes next. People change the course of history, not professions or governments or trades. Now more than ever, we need places like Vassar to instill a deep sense of curiosity and a respect for the complexity of life in order to equip the next generation that will shape a new and better world.

# PROGRAM SCHEDULE

FRIDAY, JANUARY 12			
11:00 am - 1:00 pm	Aula / Ely Hall	Student Pre-conference Workshop: Uncovering YOU: The Road to Self Discovery featuring Alexa Jordan '17	
		Students are invited to dream, explore and assess different career possibilities with Certified Life Coach Alexa Jordan '17 in this interactive session.	
12:00 - 2:00 pm	Center for Career Education, Main Building, South 170	Student Check-in Check in, grab your SCC swag, and prepare for the start of SCC!	
2:15 - 3:15 pm	Taylor Hall, Room 102	Welcome to the Center for Career Education (CCE) & Internship Searching 101 Workshop Learn what the CCE can do for you while also getting acquainted with resources to support you during the internship search process. Facilitated by Center for Career Education staff.	
3:30 - 4:30 pm	Taylor Hall, Room 102	SCC Student Orientation & Networking 101 Workshop Learn how to make the most of the weekend and get a primer on networking. Facilitated by Center for Career Education staff.	
3:00 - 6:00 pm	Rose Parlor, Main Building, 2nd Floor	Mentor Check-in Check-in, grab your SCC swag, and ask any questions you have about the program!	
5:00 - 6:00 pm	Skinner Hall, Mary Anna Fox Martel Recital Hall	SCC Keynote Address: Complexity and Curiosity as Building Blocks for a Better World featuring Ilyse Hogue '91	
6:00 - 7:00 pm	Bridge Building for Laboratory Sciences, 1st Floor	Welcome Reception for Mentors An opportunity for mentors to network with one another and reconnect with Vassar faculty, administrators, and staff.	
6:00 - 8:00 pm	Gordon Commons / ACDC	Student Dinner	
7:00 - 8:30 pm	Villard Room, Main Building, 2nd Floor	Mentor Dinner & Orientation Remarks by President Bradley, Carol Ostrow '77, P'09,'15 and Michael Graff P'09,'15. Facilitated by Jannette Swanson.	

SATURDAY,	JANUARY 1	3
8:45 - 9:45 am	Gordon Commons / ACDC	Mentor & Student Breakfast   LinkedIn Headshots Grab your breakfast and enjoy casual/ unstructured conversations with mentors and students.
		A professional photographer will also be on hand to take LinkedIn headshots for mentors and students.
10:00 - 11:15 am	Rockefeller Hall / Chicago Hall	Industry Panel Session I (See page 9 for room assignments.)
		Students attend the first of three industry panel sessions designed to introduce students to industries of interest and the Vassar network.
11:30 am - 12:45 pm	Rockefeller Hall / Chicago Hall	Industry Panel Session II
1:00 - 2:00 pm	Gordon Commons/ ACDC	Program Luncheon Grab your lunch and enjoy casual/unstructured conversations with mentors and students.
		A professional photographer will also be on hand to take LinkedIn headshots for mentors and students.
2:00 - 2:30 pm		Break
2:30 - 3:45 pm	Rockefeller Hall / Chicago Hall	Industry Panel Session III
4:00 - 4:40 pm	Rockefeller Hall	Topics / Identity@Work Session I (See page 10 for room assignments.)
		Students and mentors will have the opportunity to connect with one another over shared interests and/or identities.
4:50 - 5:30 pm	Rockefeller Hall	Topics / Identity@Work Session II
5:45 - 8:00 pm	Gordon Commons / ACDC	Student Dinner
6:00 - 8:00 pm	Alumnae House Living Room and Dining Room	Mentor Reception & Dinner  Network and unwind while reflecting on the day's events over drinks and dinner.

# PROGRAM SCHEDULE (continued)

SUNDAY, JANUARY 14		
9:00 - 10:00 am	Gordon Commons / ACDC	Mentor & Student Breakfast Grab your breakfast and enjoy casual/unstructured conversation with mentors and students.
10:15 am - 12:15 pm	Main Building, 2nd Floor	Mentor & Student Networking Reception During this reception, students will have the Opportunity to practice their networking skills with mentors in an encouraging environment while making final connections before the program ends.
12:15 - 12:30 pm	Villard Room, Main Building, 2nd Floor	Program Closing Remarks



To access links, please visit the electronic program booklet at:

go.vassar.edu/scc



To access the online interactive Mentor Directory please visit: go.vassar.edu/scc-mentors

# INDUSTRY PANEL LOCATIONS

Each industry panel will take place three times. The sessions start at 10:00 a.m., 11:30 a.m., and 2:30 p.m. on Saturday, January 13. Sessions will take place in either Rockefeller Hall or Chicago Hall, and each industry panel will be held in the same room for all three sessions.

See the following index for room assignments:

Industry	Building & Room
Activism, Social Justice & Non-Profit	Rockefeller Hall – Room 312
Arts Administration	Chicago Hall – Room 134
Advertising, Marketing & Public Relations	Chicago Hall – Room 118
Data Science & Analytics	Rockefeller Hall – Room 112
Education	Chicago Hall – Room 106
Entertainment & Performing Arts	Rockefeller Hall – Room 201
Entrepreneurship & Start-Ups	Chicago Hall – Room 123
Environment & Sustainability	Chicago Hall – Room 137
Financial Services & Economic Consulting	Rockefeller Hall – Room 301
Government & Public Policy	Rockefeller Hall – Room 101
Healthcare & Medicine	Rockefeller Hall – Room 304
International Affairs & Policy	Rockefeller Hall – Room 212
Journalism, Publishing & Writing	Rockefeller Hall – Room 210
Law & Legal Services	Rockefeller Hall – Room 203
Management Consulting	Chicago Hall – Room 102
Public Health	Rockefeller Hall – Room 307
Scientific Research (Academia & Industry)	Rockefeller Hall – Room 310
Technology	Rockefeller Hall – Room 104

# TOPICS / IDENTITY@WORK ROOM ASSIGNMENTS

Topic / Identity@Work sessions will be repeated twice. The sessions start at 4:00 p.m. and 4:50 p.m. on Saturday, January 13. All sessions will take place in Rockefeller Hall, and students are encouraged to participate in two unique sessions.

See the following index for room assignments:

Торіс	Room in Rockefeller Hall
Identity@Work: ALANA African American/Black, Latine, Asian, & Native American	212
Identity@Work: FGLI+ First-Generation, Low-Income and/or Undocumented	101
Identity@Work: International Students	308
Identity@Work: LGBTQ+	201
Identity@Work: Women	200
Translating the Liberal Arts Experience	300
Translating the Student-Athlete Experience	203
Help! I Don't Know What I Want to Do!	312
Business School	301
Law School	210
Medical School	307
Entrepreneurship & Start-Ups	104
Fellowships & Year of Service	304
Working Abroad	310

# NETWORKING RECEPTION INDUSTRY LOCATIONS

All sessions will take place Sunday, January 14 from 10:15 a.m.–12:15 p.m. Students are encouraged to move between industries over the two hours.

See the following index for room assignments:

Location	Industry		
College Center MPR (Room 223)	Environment & Sustainability		
** Food & Drinks **	Government & Public Policy		
	International Affairs & Policy		
	Law & Legal Services		
Faculty Parlor	Activism, Social Justice & Non-Profit		
	Education		
Gold Parlor	Recharge Room - Quiet Space		
Jade Parlor	Financial Services & Economic Consulting		
	Management Consulting		
Ordan Conference Room	Advertising, Marketing & Public Relations		
	Journalism, Publishing & Writing		
ose Parlor Arts Administration			
** Food & Drinks **	Entertainment & Performing Arts		
Villard Room	Data Science & Analytics		
** Food & Drinks **	Entrepreneurship & Start-Ups		
	Healthcare & Medicine		
	Public Health		
	Scientific Research (Academia & Industry)		
	Technology		

## MENTORS BY INDUSTRY INDEX

Although many of our alum and parent mentors work in fields, professions, and organizations that span more than one industry, we have assigned each mentor to a primary industry panel. The table below matches our 18 designated industry panels with the 4–8 mentor representatives who will lead these sessions.

Our mentors represent some of the available paths in a given industry. While the career path that interests you most may not be represented, our mentors are nevertheless eager to discuss your options and interests.

Industry	Mentor	Position Title and Employer
ACTIVISM, SOCIAL JUSTICE AND NON-PROFIT	Nina Huang '10	Director of Operations, National Domestic Workers Alliance
	Laura Kinter '13	Executive Director and Chief Executive Officer, Awakenings
	Peggy Nagae '73	Owner and Principal, Peggy Nagae Consulting
	Alex Roth '93	Senior Program Associate, Vera Institute of Justice
	Alistair Scott '04	Founder, Diaspora Legacy Collective
	Lindsay Wolk '19	Federal Organizing Manager, Everytown for Gun Safety
ADVERTISING, MARKETING AND PUBLIC RELATIONS	Anne Green '93	Chief Executive Officer, GandS Business Communications
	Nick Kohomban '17	Digital Content Producer, The Wilderness Society
	Alexa Levine '15	Senior Content Marketing Manager, HUMAN Security
	James Purtle '12	Vice President, Enterprise Solutions, Data Axle
	Valerie Silverman Kerr '84	President, VSK Public Relations, LLC
	Rudi Williams '16	Public Relations and Marketing Manager, EcoMap Technologies
ARTS ADMINISTRATION	Julian Corbett '19	Assistant Director, Garth Greenan Gallery
	Rachel Garbade '15	Assistant Archivist, Processing, MoMA
	Kate Parvenski '08	Content Director, Testudo Art
	Michael Reback '11	Senior Manager, School Programs, Brooklyn Museum

Industry	Mentor	Position Title and Employer
DATA SCIENCE AND ANALYTICS	Daniel Gutowski '16	<i>Data Analyst,</i> Audible
	Khasi-Marc Jamieson '16	Data Scientist II, Lendio
	Cindy Liu '16	<i>Data Analyst</i> , The Walt Disney Company
	Kai Matheson '19	Data Visualization and Trainings Specialist, Accenture Federal Services
	Rachel Wagner-Kaiser '10	Director, Data Scientist, KPMG
	Jessy Yu '16	<i>Data Scientist</i> , Amazon Games
EDUCATION	Joel Arce '08	Graduate Editorial Assistant, UMass Amherst
		Visiting Instructor, Westfield State University
	Mai Nguyen '13	Associate Director of Instructional Design, GroupM
	Adina Ornstein-Luks '22	Kindergarten Teacher, The Co-Op School
	Emily Short '17	Lower School Teacher, French School of Philadelphia
	Harrison Taylor '20	Coordinator for Research, Education, Data, and Impact, Sesame Workshop
ENTERTAINMENT AND PERFORMING ARTS	Miranda Cornell '19	Theater Director, Freelance
	Judd Ehrlich '93 P'27	Director and Producer, Flatbush Pictures
	Sieu Nguyen '17	Writer and Producer, HBO
	Britta von Schoeler '97	<i>President,</i> Broadway Video Enterprises
	Charley Young '09	Chief Executive Officer, Charley Girl LLC
	Carol Ostrow '77, P'09, '15	President, Stop the Wind Theatricals, LLC
	Charley Young '09	Broadway Video Enterprises  Chief Executive Officer, Charley Girl LLC  President,

Industry	Mentor	Position Title and Employer
ENTREPRENEURSHIP AND START-UPS	Christopher Deutsch '97	Founder, Lofty Ventures
	Erik Larson P'26	Co-Founder and Chief Product Officer, Cloverpop
	Samantha Mandor '97	Co-Owner and Chief Creative Officer, TEMPTU
	Elisa Strauss '98	Founder and Head Designer, Confetti Cakes, Ltd
	Gene Waddy P'27	Chief Executive Officer, Alpha Business Solutions
ENVIRONMENT AND SUSTAINABILITY	Emily Goddard '15	Data Analyst, Yale Program on Climate Change Communication
	Ian Kowalok '16	Energy Engineer, EME Group / Salas O'Brien
	Kevin Lee '14	Environmental Health and Sustainability Manager, Dr. Bronner's
	Sarah Scott '12	Regional Land Use Planner II, Metropolitan Area Planning Council (MAPC)
	Maya Sterling '20	<i>Program Coordinator,</i> Pan American Development Foundation
FINANCIAL SERVICES AND ECONOMIC CONSULTING	Jesse Graff '15	Finance and Strategy Consultant, JSG Strategic Solutions
	Andrew Lemon '00	Senior Consultant, Compass Lexecon
	Marjorie Penrod P'26	<i>Managing Director,</i> JPMorgan
	Bhargav Poudel '21	<i>Senior Analyst,</i> Analysis Group
	Medha Venkat-Ramani '20	Assistant Vice President, Client Analyst, Wellington Management Company
	Travis Walker '20	Investment Banking Associate, Bank of America
	Michael Graff P'09, '15	Managing Director, Warburg Pincus LLC

Industry	Mentor	Position Title and Employer
GOVERNMENT AND PUBLIC POLICY	Shoshanah Bewlay '92	Executive Director and Counsel, NYS Department of State, Committee on Open Government
	DeVan Hankerson Madrigal '06	Research Manager, Center for Democracy and Technology
	John Kane '02	Deputy Staff Director and Director of Infrastructure, US Committee on the Environment and Public Works
	Alfonso Lopez '92	Member, 3rd District Virginia House of Delegates, Virginia General Assembly
	Kafi Moragne-Patterson '06	Senior Program Director, University of Chicago Inclusive Economy La
	Shahid Naeem '18	Senior Policy Analyst, American Economic Liberties Project
	Kaira Smith '21	Budget Analyst, Council of the District of Columbia
HEALTHCARE AND MEDICINE	Ashley Barad '16	Psychotherapist, Cobb Psychotherapy, LCSW
	Randy Guertin '18	Administrative Support, Behavioral Health Network
	Seiji Hayashi '91	Lead Medical Director, CareFirst BlueCross BlueShield
	Pamela Kim '06	Physician, Center for Vein Restoration
	Michael Renner '14	<i>Product Manager,</i> Cityblock Health
	Douglas Stewart '92 P'26	Senior Investigator, National Cancer Institute
	Kristin Woods '08	<i>Trauma Therapist,</i> Trauma Institute
INTERNATIONAL AFFAIRS AND POLICY	Lee Ann Bael '21	Program Associate, National Democratic Institute
	Steven Cook '90	Senior Fellow, Middle East and Africa Studies, Council on Foreign Relations
	Sara Lobo '16	Communications and Development Lead, International Center for Advocates Against Discrimination (ICAAD)
	Shruti Manian '14	Programme Specialist, United Nations
	Rebecca Smith '13	Policy Manager, Innovations for Poverty Action
	Christine Sow '90	Chief Executive Officer and President, Humentum
	Saúl Ulloa '15	Policy Advisor, International Rescue Committee

Mentor

Industry

industry	Welltol	Position Title and Employer
JOURNALISM, PUBLISHING	Anabel Graff '09	Founder, Creative Connections Essays
	Alexa Jordan '17	Writer and Certified Life Coach, Alexa Jordan Coaching LLC
	Marie Solis '15	Editor, The New York Times
	Jade Wong-Baxter '17	Literary Agent, Frances Goldin Literary Agency
	John Wordock '91	Executive Editor and Senior Vice President, Cumulus Media   Westwood One
LAW AND LEGAL SERVICES	Brian Farkas '10	Partner, ArentFox Schiff LLP
	Raymond Magsaysay '17	Judicial Law Clerk and Chambers Attorney, Supreme Court of California
	Benedicte Mathijsen-Bayi '78	Senior Director Data Privacy and Compliance Counsel, Christian Dior
	Taylor Mosley '15	Law Clerk and Associate, McNees Wallace and Nurick LLC
	Darci Siegel '20	Appeals Paralegal, Kings County (Brooklyn) District Attorneys Office
	Emma Tanner '22	Associate, Blackstone
	Sam Thypin-Bermeo '11	Assistant United States Attorney, United States Attorney for the District of New Jersey
MANAGEMENT CONSULTING	Ilse Heine '15	Senior Associate, Article One Advisors
	Mihajlo Ivanovic '22	Business Analyst, McKinsey and Company
	Stefan Richards '17	Senior Consultant, Boston Consulting Group
	Sabrina Stacks '20	Consultant, Deloitte
	Hannah Van Demark '15	Strategy Manager,

Position Title and Employer



To access the online interactive mentor directory which includes bios, advice, and photos, please visit:

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go.vassar.edu/scc-mentors

Industry	Mentor	Position Title and Employer
PUBLIC HEALTH	Victoria Clarke '20	Program Manager II, Cleveland Clinic
	Katrina Mateo '10	Associate Director, Development Innovation, Regeneron Pharmaceuticals
	Matthew Norstad '14	Bioethics Program Manager, University of California, San Francisco
	Lesli Vipond '14	Manager, Adolescent and Young Adult Health American Academy of Pediatrics
	Elizabeth Wieand '08	Policy Advisor, U.S. Department of Health and Human Services
SCIENTIFIC RESEARCH (ACADEMIA AND INDUSTRY)	Akina Hoshino '06 )	Director of Clinical Gene Editing and Process Development, Universal Cells, an Astellas company
	Gavin Huntley-Fenner '90	Chief Executive Officer, Huntley-Fenner Advisors, Inc
	Alicia Lewis '18	Senior Clinical Research Coordinator, Columbia University Irving Medical Center
	Eric Lin '21	Scientist, LEXEO Therapeutics
	Alexandru Mahmoud '18	Research Software Engineer and Project Manager, Harvard Medical School
	Philani Mpofu '12	Senior Quantitative Scientist, Flatiron Health
	Eleni Rice '21	Senior Research Assistant, The Rockefeller University
	Bethany Terry '16	Postdoctoral Research Fellow, Albert Einstein College of Medicine
TECHNOLOGY	Zoe Bachman '10	Senior Director of Curriculum and Instructional Design, Codecademy
	Munish Dabas '02	<i>UX Design Lead</i> , Google
	Diego Encarnacion '18	User Researcher and UX Designer, IBM
	Beth Huntley-Fenner '88	<i>Principal Consultant,</i> Huntley-Fenner Advisors, Inc
	Piper Yang '19	Software Engineer, Formerly at Cisco

## CAREER GUIDEBOOK DEFINITIONS

#### Resumes

Strong resumes are targeted to a specific opportunity and bring out a candidate's key credentials, skills, interests, and accomplishments. Generally limited to one page in length, a resume should provide contact information, summarize your educational and professional history, and highlight additional skill sets and leadership capabilities.

To get help with your resume, stop by drop-in hours any time between 1:30 and 4:00 p.m., Monday through Friday. The CCE's <u>Resume and C.V. Guide</u> provides useful tips on format and content, and provides examples of successful resumes.

#### **Cover Letters**

Cover letters are persuasive documents that highlight a candidate's skills, knowledge of the employer, and ability to contribute to the organization. Simply put, a cover letter is an opportunity for you to interpret your resume and highlight why you are a strong candidate. The CCE's <u>Cover Letter and Communications Guide</u> provides useful tips on format and content, and provides examples of successful cover letters.

#### **Networking and Informational Interviews**

One of the best ways to explore career options and plan your job search is to talk directly with people who work in fields that interest you. Informational interviewing adds a dynamic, personalized dimension to your career research—and can help you approach your internship in a strategic, focused manner. Vassar alums have a strong track record of helping current students advance their career goals. Use our networking resources (on the opposite page) to learn more about a specific industry, occupation, or organization; get advice on how to break into or advance in a given industry; or explore graduate and professional school programs. Sample informational outreach messages can be found in our <u>Cover Letter and Communications Guide</u>.

#### **Interviews**

Interviews are two-way conversations through which employers evaluate a candidate's skills, motivation, goals, and personality. Usually granted to applicants who stand out through resumes and cover letters, interviews help an employer determine whether an individual would be a good fit for their organization. Interviews also allow applicants insight into potential workplaces. To learn more about polishing your interviewing skills, contact the CCE to schedule a mock interview with a career counselor.

#### **Thank-You Notes**

Thank-you notes are expected by employers and networking contacts as an appropriate method to extend your appreciation for an individual's time and attention. It is also a strategic way to emphasize your professionalism and differentiate yourself. Always follow up with a thank you note (or email) after every professional interaction. Sample thank you messages can be found in our <u>Cover Letter and Communications Guide</u>.

# CAREER GUIDEBOOK CCE RESOURCES

### The Center for Career Education (CCE)

The Career for Career Education (CCE) helps students and alums envision and realize a meaningful life after Vassar. We support members of the Vassar community as they explore their interests, define their career goals, and seek their next opportunity for personal growth and professional development. Located in Main Building, South 170, CCE staff can help you find internships, review resumes and cover letters, learn how to network effectively, and prepare for interviews. They also offer career assessment and graduate/professional school advising services, host regular workshops and on-campus recruiting events, bring employers and graduate schools to campus, and administer internship funding. To take advantage of these resources, schedule an appointment with a career counselor—or stop by the office between 1:30–4:00 pm, Monday through Friday, for a drop-in appointment.

#### **Online Internship Resources**

The CCE operates, subscribes to, and recommends a number of useful online resources for internship searching. We encourage you to begin your internship search with <u>Handshake</u>, Vassar's job and internship database. In addition to highlighting specific internships, a number of our resources offer informational (often industry and company-specific) content and advice on finding internships outside the U.S. For a full list of recommended online resources, consult the <u>Internships</u>, <u>Jobs</u>, <u>and Programs Resource Guide</u>. Mentors: If you wish to post an internship opportunity, please contact the CCE at <u>hirevassar@vassar.edu</u> with the pertinent details.

#### **Networking Tools**

Sophomore Career Connections is not your only opportunity to network with members of the Vassar community. As a student or alum, you have access to the Vassar network through a handful of convenient online tools. VassarNet is our online mentoring and networking platform powered by PeopleGrove, <a href="https://www.vassar.edu">wassar.edu</a>. Nearly 25,000 Vassar graduates currently use LinkedIn; set up a free account to connect with people who inspire you.

## **Funding Opportunities**

Many internship programs are unpaid or underpaid. To help make financially inaccessible opportunities a reality, the CCE administers a number of funds every year. The CCE supports students participating in low-pay and unpaid summer internship through the Internship Grant Fund (IGF), a need-sensitive grant that ranges from \$350-\$5,000. Whether you require assistance to cover rent for the summer, or simply need a transit card to get from your home to the office, consider applying to the IGF when the application opens in the spring semester. Additional merit-based summer funds provide awards of \$4,000-\$6,000. See <a href="mailto:summer-funding.vassar.edu">summer-funding.vassar.edu</a> for more information about these and other Vassar funding opportunities.



To access links, please visit the electronic program booklet at:

go.vassar.edu/scc



To access the Cover Letter and Communications Guide, please visit:

go.vassar.edu/commsguide



To access the *Internships*, *Jobs*, *and Programs Resource Guide*, please visit:

go.vassar.edu/internshipjobguide



To access the online interactive Mentor Directory please visit:

go.vassar.edu/scc-mentors



To access the Resume and C.V. Guide, please visit:

go.vassar.edu/resumeguide



To join Handshake, please visit:

go.vassar.edu/handshake



